Health Care Aide

Introduction:
Emmanuel Home is an independent/assisted living home for seniors under the direction of the Emmanuel Seniors Living Society, since 1968. Our mission is to provide a Christian environment that is safe and comfortable so seniors can live with dignity. In providing services and supports to our residents, we are guided by our core values: Integrity, Caring, and Excellence.

Job Description
Reporting to the Director of Care and the LPN. The Health Care Aide (HCA) provides compassionate, resident-centered care by assisting individuals with activities of daily living (ADLs) they are unable to perform independently. This role emphasizes promoting residents' independence, dignity, and freedom of choice, in accordance with Emmanuel Home's policies and nursing care standards.

Responsibilities:

- Collaborate as an integral member of the healthcare team to deliver consistent, high-quality care tailored to each resident's needs.
- Assist residents with ADLs, including bathing, dressing, grooming, toileting, mobility, and feeding, ensuring their comfort and safety.
- Monitor and document residents' physical, emotional, and cognitive status, promptly reporting any changes to the LPN on duty.
- Measure and record vital signs (blood pressure, temperature, pulse); monitor and document fluid intake and output; observe and report on residents' status; collect specimens such as urine, feces, or sputum; administer suppositories, colonic irrigations, and enemas; and perform other procedures as directed by nursing and hospital staff.
- Assist residents with medication intake or provide reminders, following established protocols.
- Implement strategies to effectively manage distressing behaviours.
- Support residents in maintaining their independence and personal preferences, fostering a respectful and inclusive environment.
- Provide emotional support and companionship to residents, enhancing their overall well-being.
- Participate in care planning and interdisciplinary team meetings, contributing valuable insights into residents' care needs.
- Maintain accurate and timely documentation of care provided, reporting to the LPN in compliance with organizational policies and regulatory standards.
- Adhere to infection control protocols and safety procedures to ensure a safe environment for residents and staff.
- Engage in ongoing professional development and training to stay current with best practices in resident care.

Qualifications:

- Completion of a recognized Personal Care Attendant or Health Care Aide program.
- Active registration with the Alberta Health Care Aide Directory.
- Current Basic Life Support (BLS) certification.
- Proficiency in English, with strong communication and interpersonal skills.
- Ability to work effectively both independently and as part of a multidisciplinary team.
- Basic computer skills and familiarity with electronic health records are preferred.
- Previous experience in geriatric or senior care settings is an asset.

Work Environment:
This position involves standing, walking, bending, and lifting throughout the shift. The HCA must be able to assist residents with mobility and transfers, often requiring physical strength and stamina.

Additional Requirements:

- A clear criminal record check with a vulnerable sector search.
- Compliance with Emmanuel Home's immunization policies.
- Flexibility to work various shifts, including evenings, weekends, and holidays, as needed.

Notes:
The successful candidate will be required to undergo a security screening for working in the vulnerable sector.

How to Apply
Interested candidates are invited to submit their resume, cover letter, and two professional references to our Human Resources Department at hr@esls.ca.

For questions or more information about this position, please contact us at the same email address.

We thank all applicants for their interest. Only those selected for an interview will be contacted.

Any revisions of the document must be approved by the Director of Operations

Validating Signature:

DOO: _____

Approved by DOO: November 4, 2026