



Executive Director

Shepherd's Gardens Trust (SGT) is a leader in providing independent living options that enrich the lives of adults in the Edmonton metropolitan area. Rooted in the Christian community, our comfortable, safe homes build vibrant communities for our tenants by providing access to recreational programming and meaningful spiritual support.

The Opportunity

Employment Type: Full Time

FTE: 1.0

Location: Shepherd's Care Administration Office 12601 135 Ave, Edmonton, AB

Rate of Pay: Commensurate with education and experience.

Reporting to the President & CEO of SGT, the Executive Director provides strategic and operational leadership for SGT's independent living housing portfolio. The position is accountable for occupancy, tenant satisfaction, revenue performance, asset optimization and long-term portfolio sustainability. The Executive Director leads leasing and marketing strategy, rental rate and market analysis, tenant attraction and retention, property improvements and capital planning. The position also identifies and evaluates opportunities for acquisitions, redevelopment, renovations, new construction and other portfolio growth opportunities. The Executive Director provides leadership to Leasing Manager(s) and other housing-related staff and ensures housing operations align with SGT's Mission, strategic priorities and financial objectives.

Consider applying if you have a bachelor's degree in Business Administration, Real Estate, Property Management, Finance, Human Services or a related discipline, along with a minimum of ten (10) years of progressive leadership experience in property management, seniors housing, residential real estate, asset management, development or a related field. You bring demonstrated experience leading multi-site housing or property operations, with expertise in leasing, occupancy and revenue generation, market analysis, capital planning, renovations and asset optimization. Experience with acquisitions, redevelopment or new construction is strongly preferred, while experience in seniors housing, retirement living or social housing and knowledge of the Edmonton and Calgary housing markets are considered assets. You are a strategic and financially astute leader with strong analytical, business development, communication and team leadership skills.

**How to Apply**

Email your resume and cover letter to recruitment@shepherdscares.org. We thank all applicants, however, only those under consideration will be contacted.

Note that, the successful applicant must provide a Vulnerable Sector Check (satisfactory to the employer).

